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Governor

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**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**NURSING HOME ADMINISTRATOR EXAMINING BOARD  
Room 121A, 1400 East Washington Avenue, Madison, WI  
Contact: Jeff Scanlan (608) 266-2112  
AUGUST 5, 2010  
LIVE MEETING/TELECONFERENCE**

*The following agenda describes the issues that the Board, Council, Committee or Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board, Council, Committee or Section.*

**9:00 A.M.**

CLOSED SESSION – Screening Committee – Screen Informal Complaints – Mary Ann Clark,  
David Egan and Division of Enforcement Staff

**9:30 A.M.**

OPEN SESSION – CALL TO ORDER – ROLL CALL

Adoption of Agenda

**A.** Approval of Minutes of May 12, 2010

Administrative Report – Jeff Scanlan, Bureau Director

**B.** Board Review of Nursing Home Administrator Frequently Asked Questions Relating to Scope of Practice  
Legislative/Administrative Rules

Informational Items

Report of Board Liaisons:

- Education and Examination Liaison and Alternate

Presentation of Proposed Stipulations by Division of Enforcement or any Submitted After Agenda Submission  
Deadline

Examination, Education and Experience Issues

Miscellaneous Correspondence/Information

Travel:

- Report of the National Association of Long Term Care Administrator Boards (NAB) 40<sup>th</sup> Annual Meeting – June 9-11, 2010 – Portland, OR – Mary Ann Clark

New Business

Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.

Monitoring Report or Any Submitted After Agenda Submission Deadline

**C.** Examination Issues:

- Discussion of Examination Review – Aaron Knautz, Examination Specialist

**D.** Deliberation of Case Closing in the Matter of DOE Case # 08 NHA 032 & 08 NHA 046

**E.** Deliberation of Case Closing in the Matter of DOE Case # 08 NHA 035

**F.** Deliberation of Case Closing in the Matter of DOE Case # 08 NHA 059

**G.** Deliberation of Case Closing in the Matter of DOE Case # 08 NHA 060

**H.** Deliberation of Case Closing in the Matter of DOE Case # 09 NHA 004

**I.** Deliberation of Case Closing in the Matter of DOE Case # 09 NHA 052

**J.** Deliberation of Case Closing in the Matter of DOE Case # 09 NHA 057

**K.** Deliberation of Case Closing in the Matter of DOE Case # 10 NHA 006

Case Closings and Case Status Report or Any Submitted After Agenda Submission Deadline

Deliberation on Proposed Stipulations or Any Signed After Agenda Submission Deadline

L. Deliberation on Proposed Administrative Warning 06 NHA 043

Deliberation on Proposed Administrative Warnings Received After Agenda Submission Deadline

Deliberation of Proposed Decisions or Any Signed After Agenda Submission Deadline

Petitions for Rehearing Received After Agenda Submission Deadline

Request for Class 1 Hearings or Any Requested Agenda Submission Deadline

Application Review or Any Submitted After Agenda Submission Deadline

Renewal of License or Any Submitted After Agenda Submission Deadline

Reinstatement Requests or Any Submitted After Agenda Submission Deadline

Consulting with Legal Counsel

RECONVENE TO OPEN SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate

DOE – Signature Collection

ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.